



ORANGE/ OSCEOLA/ SEMINOLE COUNTIES JOINT TRANSPORTATION
DISADVANTAGED LOCAL COORDINATING BOARD

MEETING NOTICE

DATE: FEBRUARY 11, 2010
TIME: 10:00 a.m.
LOCATION: METROPLAN ORLANDO Board Room
315 E. Robinson Street, Suite 355
Orlando, Florida 32801

Commissioner McLean, Chairperson, Presiding

AGENDA

- I. CALL TO ORDER – Commissioner McLean
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTIONS
- IV. CONFIRMATION OF QUORUM – Ms. Cathy Goldfarb
- V. AGENDA REVIEW – Mr. Eric Hill
- VI. PUBLIC COMMENTS ON ACTION ITEMS

Comments from the public will be heard pertaining to Action Items on the agenda for this meeting. People wishing to speak must complete a "Speakers Introduction Card" at the reception desk. Each speaker is limited to two minutes.

VII. ACTION ITEMS

- A. *Approval of minutes of previous meeting (November 12, 2009)* **TAB 1**

The minutes of the November 12, 2009 Transportation Disadvantage Local Coordinating Board meeting are included at Tab 1 for approval.

- B. *Approval of update to By-Laws* **TAB 2**

Per the policy manual for the Transportation Disadvantaged planning related services, the TDLCB must annually update the by-laws. At the November 2009 meeting, the TDLCB approved a request to have this matter assigned to the Quality Assurance Task Force (QATF),

which met on January 6, 2010. Staff will report on the changes recommended by the QATF to the By-Laws.

C. *Election of a Vice-Chairman*

Pursuant to the Transportation Disadvantage Local Coordinating Board By-Laws, the Board shall hold an organizational meeting each year, for the purpose of electing a Vice Chairperson. The Vice Chairperson shall be elected by a majority vote of a quorum of the members of the Board present and voting at the organizational meeting.

D. *Approval of the Community Transportation Coordinator (CTC)*

Pursuant to Florida Statutes 427.15 the performance of the Community Transportation Coordinator (CTC) shall be evaluated based on the Commission for the Transportation Disadvantaged approved evaluation criteria by the coordinating board annually. A copy of the evaluation shall be submitted to the metropolitan planning agency and the Commission. The recommendation or termination of any CTC shall be subject to approval by the Commission. The Quality Assurance Task Force (QATF) met on Friday, January 29, 2010, to review the evaluations received. The QATF's recommendation will be presented for approval at the meeting.

VIII. CONSENT AGENDA

None

IX. PRESENTATIONS & STATUS REPORTS

A. *LYNX/Community Transportation Coordinator (CTC) Update* TAB 3

Mr. Bill Hearndon, LYNX staff, will report on current and ongoing operations. Additional information is attached.

B. *Report of Operator Payments* TAB 4

Mr. Bill Hearndon, LYNX, will give a report on operator payments. It is a requirement of the Local Coordinating Board and Planning Agency Operating Guidelines to ensure that operator payments are addressed as a standard agenda item. An attachment is included.

C. *Report on LYNX Pick-Up Line Service*

Mr. Bill Hearndon, LYNX, will give a presentation on the LYNX Pick-Up Line Service. This is a flex or "call first" bus service that is currently in service in the Poinciana, Bithlo/Wedgefield and Buena Ventura Lakes communities.

D. *Report on Paratransit*

Dwight Sayer, MV Transportation, will report on paratransit operations in the country and his observations on effective strategies for providing TD service.

E. *Quality Assurance Task Force (QATF)*

Ms. Marilyn Baldwin, Chair of the QATF, will report on the January 6, 2010 meeting.

F. *Problem Statement for Transit Cooperative Research Program* TAB 5

Staff will report on the problem statement that was developed in consultation with the QATF. The problem statement will be submitted to the Transit Cooperative Research Program (TCRP) for research in 2011. Research problem statements for the TCRP FY 2011

program are due June 15, 2010. Information on submitting a problem statement is included in Tab 5.

G. *Presentation on Pedestrian Safety Program*

TAB 6

Mr. Mighk Wilson, METROPLAN ORLANDO staff, will present a strategy for improving pedestrian safety in the Orlando Metropolitan Area. This is a follow-up to the summary of the "Dangerous by Design" report that was given to the Board last month. Mr. Wilson's presentation will highlight key pedestrian crash factors and countermeasures. A copy of the presentation is included at Tab 9.

X. GENERAL INFORMATION

A. *Ombudsman Report – October & November*

TAB 7

A summary of the communication made directly to the Commission for the Transportation Disadvantaged office from riders, providers, or others that require direct interaction with the customer or other entities is enclosed in Tab 7. Additional items or issues that are handled via contract manager or on a technical assistance basis can be provided upon request. As indicated, most correspondences dealt with service availability and were resolved. A communication on service quality was also resolved and reviewed by the QATF on January 6, 2010.

B. *11th Annual Transportation Disadvantaged Legislative Day- March 25, 2010*

TAB 8

C. *2009 TDLCB Attendance Record*

TAB 9

XI. PUBLIC COMMENTS (GENERAL)

XII. ADJOURNMENT – Next meeting: May 13, 2010

If any person with a disability as defined by the Americans with Disabilities Act (ADA) needs special accommodations to participate in this proceeding, he or she should contact Ms Cathy Goldfarb, METROPLAN ORLANDO, 315 East Robinson Street, Suite 355, Orlando, FL, (407) 481-5672 ext.315, not later than two (2) business days prior to the proceeding.